

<DATE>

Jeff Johnson
Senior State Director
AARP Florida
200 West College Avenue, Suite 304
Tallahassee, FL 32301

Dear Mr. Johnson:

On behalf of **MUNICIPALITY**, I am pleased to offer this letter of commitment to creating an age-friendly community and to request membership into the World Health Organization (WHO) and AARP's Network of Age-Friendly Cities and Communities Initiative.

The **MUNICIPALITY** is home to over **NUMBER** older adults age 60 and over, representing **XX%** of our City's population.

Because older adults are an important to our community, **INSERT INFORMATION ON SOME OF THE ACTIVITIES/PROGRAMING/GROUPS/OTHER ITEMS YOU CURRENTLY HAVE FOR SENIORS IN THE COMMUNITY.** We hope to build upon this work and to build a community that is livable for all ages and abilities.

As a participant in the national network of communities, it is the intent of **MUNICIPALITY**:

- Include the active engagement of older adults in our planning processes and committees;
- Conduct a baseline assessment of age-friendliness of the community;
- Develop a community-wide action plan based on the findings of the assessment; and
- Identify indicators so progress in the plan can be monitored.

We look forward to working with the AARP Florida Office, its members and volunteers, and our stakeholders to create a plan of action that responds to the needs in our community as we work to build a **MUNICIPALITY** for all ages.

Sincerely,