<DATE>

Jeff Johnson

Senior State Director

AARP Florida

200 West College Avenue, Suite 304

Tallahassee, FL 32301

Dear Mr. Johnson:

On behalf of MUNICIPALITY, I am pleased to offer this letter of commitment to creating an age-friendly community and to request membership into the World Health Organization (WHO) and AARP’s Network of Age-Friendly Cities and Communities Initiative.

The MUNICIPALITY is home to over NUMBER older adults age 60 and over, representing XX% of our City’s population.

Because older adults are an important to our community, INSERT INFORMATION ON SOME OF THE ACTIVITIES/PROGRAMING/GROUPS/OTHER ITEMS YOU CURRENTLY HAVE FOR SENIORS IN THE COMMUNITY. We hope to build upon this work and to build a community that is livable for all ages and abilities.

As a participant in the national network of communities, it is the intent of MUNICIPALITY:

* Include the active engagement of older adults in our planning processes and committees;
* Conduct a baseline assessment of age-friendliness of the community;
* Develop a community-wide action plan based on the findings of the assessment; and
* Identify indicators so progress in the plan can be monitored.

We look forward to working with the AARP Florida Office, its members and volunteers, and our stakeholders to create a plan of action that responds to the needs in our community as we work to build a MUNICIPALITY for all ages.

Sincerely,